## Person Specification

### Housekeeping Assistant/Domestic Porter

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<th>Essential</th>
<th>Desirable</th>
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| **Qualifications, experience and background** | • Verifiable work history  
• Good educational background  
• Previous cleaning, maintenance or conference room set up experience | • Experience of cleaning in a College or Accommodation environment (e.g.: Hotels) |
| **Specific knowledge/skills (technical)** | • High standard of work  
• Ability to follow written instructions  
• Experience of working with chemicals | • Knowledge of COSHH and the safe use of chemicals  
• Audio Visual experience |
| **Personal attributes** | • Able to communicate with varied customers and colleagues  
• Reliable, honest and trustworthy  
• Friendly, outgoing and professional  
• Flexible, professional approach and attitude | |
| **Team and management skills** | • Able to work with and as part of a small team  
• Able to work independently and with minimal direct support or supervision (i.e.: weekends)  
• Personal time management | |
| **Other** | • Flexibility is needed due to the requirements of the business especially during summer months  
• Driving licence as travel required to service offsite properties  
• Ability to carry out heavy lifting | |

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