



REGISTRATION

To register for an account go to **WWW.UPAYCHILLI.COM** on any of the following internet browsers IE9+, Chrome, Firefox or Safari or download our free Upay app from the App Store, Google Play or the Windows Store.

Click on the 'Register my Upay Account' button and enter your Company's Affiliate ID (this is 123). Then enter User ID, this is the 7 digit alpha numeric code on the back of your card (e.g. da1746q).

You will then be prompted to confirm your details. Please confirm and continue to complete the registration form. You will need to verify your account and will need to have access to either your email or your mobile number for this verification step. Once you have received your verification code, please enter it in to the designated box and click 'continue'. If you have not received this email, please check your spam folder or click resend 'email'.

If you have any questions please contact accounts enquiry@clarehall.cam.ac.uk