

Person Specification

Housekeeping Assistant

	Essential	Desirable
Qualifications, experience and background	<ul style="list-style-type: none"> • Right to work in the UK • Verifiable work history • Good educational background • Previous cleaning, maintenance or conference room set up experience 	<ul style="list-style-type: none"> • Experience of cleaning in a College or Accommodation environment (e.g.: Hotels)
Specific knowledge/skills (technical)	<ul style="list-style-type: none"> • High standard of work • Ability to follow written instructions • Experience of working with chemicals 	<ul style="list-style-type: none"> • Knowledge of COSHH and the safe use of chemicals • Audio Visual experience
Personal attributes	<ul style="list-style-type: none"> • Able to communicate with varied customers and colleagues • Reliable, honest and trustworthy • Friendly, outgoing and professional • Flexible, professional approach and attitude 	
Team and management skills	<ul style="list-style-type: none"> • Able to work with and as part of a small team • Able to work independently and with minimal direct support or supervision (i.e.: weekends) • Personal time management 	
Other	<ul style="list-style-type: none"> • Flexibility is needed due to the requirements of the business especially during summer months • Driving licence as travel required to service offsite properties • Ability to carry out heavy lifting 	